

COCHRANE FOOD BANK INC.
Board of Directors Special Meeting Minutes

Date: June 10, 2026

Time: 6:00 PM

Location: 141 Railway Street, Cochrane, Ontario

1. Call to Order

The meeting was called to order at 6:00 PM by President Gary Girard.

2. Attendance

Present: Gary Girard, Alison Down, Patricia Nelson, Marion Onolack, Linda Warrell, Joy Searles, Martin Ayotte, Ardis Proulx-Chedore (Manager).

Regrets: Jill Gould (Medical), James Gould (Medical).

3. President's Report

President Gary Girard presented his report highlighting the successful completion of the Annual General Meeting and Regional AGM, the continued financial stability of the organization, the strong performance of the thrift store, progress on the by-law review process, and appreciation for staff, volunteers, and board members.

4. Signing Authority Changes and Discussion

Motion: That the approved signing authorities for all Cochrane Food Bank Inc. bank accounts be:

- Alison Down
- Patricia Nelson
- Linda Warrell
- Ardis Proulx-Chedore

Two signatures shall be required on all cheques and banking documents.

Moved by: Joy Searles

Seconded by: Gary Girard

Carried.

5. 50/50 Lottery Update

Patricia Nelson provided an update on the 50/50 lottery fundraiser. The Board received the report for information.

6. Regional AGM Minutes and Overview

Ardis Proulx-Chedore provided an overview of the Regional AGM and regional food bank operations. The Board received the report for information.

7. By-Law Review Update

Alison Down and Martin Ayotte provided an update regarding the organization's by-law modernization project. The Board received the report for information.

8. Manager's Report

Ardis Proulx-Chedore reported on summer student hiring, conference attendance, facility improvements, infrastructure projects, roof funding opportunities, and ongoing food bank operations.

9. Other Business

Discussion took place regarding advertising signage revenue opportunities, future meeting schedules, and circulation of reports prior to meetings.

10. Round Table

No additional business was brought forward.

11. Adjournment

There being no further business, the meeting was adjourned at approximately 7:45 PM.