



Cochrane Food Bank Annual General Meeting Minutes

Date: May 24, 2026

Location: Royal Canadian Legion Branch 89, Cochrane, Ontario

Time: 2:00 PM

Annual General Meeting Minutes

The Annual General Meeting of the Cochrane Food Bank was held on May 24, 2026, at the Royal Canadian Legion Branch 89 in Cochrane, Ontario.

The meeting included discussion regarding board orientation and governance development. It was noted that the organization had not previously implemented a formal board orientation process. In an effort to improve consistency, governance knowledge, and operational understanding, the board agreed that orientation and training sessions would be scheduled throughout the summer months to accommodate varying member schedules and vacations.

The orientation process will include: Review of board roles and responsibilities Governance and operational standards Facility walkthroughs Education regarding the food bank, thrift store, and regional operations It was emphasized that the purpose of the orientation is to ensure all directors understand the organization's operations and are better prepared to respond to community questions and fulfill their governance responsibilities effectively.

Discussion also took place regarding succession planning, particularly for the Treasurer position. Members discussed the importance of having an additional board member shadow the Treasurer role to build financial understanding and organizational continuity for the future.

Financial Statements

The 2025 Financial Statements were read and presented to the membership.

Motion: To approve the 2025 Financial Statements as presented.

Moved by Alison Down

Seconded by Gary Girard

Carried.

Manager's Report

The Manager's Report was presented to the membership.

Motion: To accept the Manager's Report as presented.

Moved by Jill Gould

Seconded by Joy Searles

Carried.

Election of Board of Directors

Elections were held for the 2026–2027 Board of Directors. The following individuals were elected: Alison Down Joy Searles Gary Girard Marion Onolack Patricia Nelson James Gould Martin Ayotte Linda Warrell Jill Gould The scrutineers were thanked for their time and assistance with the election process and exited the meeting following completion of the vote count.

Election of Executive Officers

Treasurer Alison Down was nominated for the position of Treasurer. Alison accepted the nomination. No further nominations were received. **Secretary** Marion Onolack was nominated for the position of Secretary. Marion accepted the nomination. No further nominations were received. **President** Gary Girard Martin Ayotte Patricia Nelson All nominees accepted their nominations.

A secret ballot vote was conducted. Following the vote count, Gary Girard was elected President of the Cochrane Food Bank.

First Vice President

Following the election of President, Patricia Nelson was nominated for the position of First Vice President.

Patricia Nelson accepted the nomination and was acclaimed to the position.

2026–2027 Executive Officers President: Gary Girard **First Vice President:** Patricia Nelson **Treasurer:** Alison Down **Secretary:** Marion Onolack The newly elected executive members were congratulated by those in attendance.

Members were reminded prior to adjournment to complete and submit updated contact information forms, including email addresses, to ensure accurate communication for future meetings and board correspondence.

Adjournment

The meeting concluded at 3:15 PM following final administrative reminders and informal discussion.

Respectfully submitted,

Marion Onolack

Marion Onolack, Secretary